

# ALLOCATING FACILITIES EQUITABLY

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Educational Forum

*Presented by:*

**John Frittenburg**

**The JF GROUP**

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# Today's Agenda

- Issues influencing allocation
- What should the policy cover
- Creating a policy
- Real life experiences

# Trends and Influences

- Increased demand – current users
- Emerging groups
- Changing expectations
- Shrinking prime time window
- Different participation patterns

# Complicating Factors

- Historical allocation approaches
- Feeling of entitlement
- Competing capital priorities
- Financial and fiscal pressures

# More Complications

- Amalgamation
- Private developments
- Neighbouring jurisdictions
- Losing a facility
- Gaining a facility

# User's Concerns

- Loss of time
- Loss of sense of community
- Loss of control
- Question need for new programs
- Question process
- Resistance to change

# Allocation Policies Typically Set Out

- Philosophy/guiding principles
- Distribution priorities
- Allocation approach/formula
- Obligations of the groups
- Regulations re facility requests and payments
- Definitions

# Examples of Guiding Principles

- Fairness and equitable access
- Efficiencies - operational/use
- Adaptable to future needs
- Resident vs. non resident

# Priority for Allocation

- Department programs
- Affiliated local groups
  - youth
  - adult
- Unaffiliated local groups
- Non resident groups

# Allocation Approaches

- Balance existing/new users
- Standards - by use type
- Formula - participant ratios
- Percentage of available time calculation
- Distribution in time categories

# Regulations / Obligations

- Residency
- Waiting lists
- Turn back procedures
- Payment schedules

# Other Issues

- Timing of introducing the allocation approach
- User input
- Conflict resolution
- Tournaments/special events
- Cancellations and re-allocation

# Keep in Mind

- Community traditions
- Users must be involved
- Conflicts will arise
- Keep it as simple as possible
- It should be flexible

# Creating the Policy

- Environmental scan
- Solicit general public input
- Solicit specific user input
- Work with key users
- Keep council/committee informed
- Solicit approval/endorsement

# Your Experiences

- Approaches
  - Formula, standards, traditions
- Policy development
  - What worked
  - What didn't
- Lessons learned
- What would you do differently



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